

Registered Professional Nurse Job Description

Adult Medical Surgical

Job Summary:

The Adult Medical Surgical RN is responsible for managing the care of the adult or elderly patient experiencing general medical conditions or general surgical procedures, which require general assessments related to specific conditions, and general therapies and interventions. The Adult Medical Surgical RN is responsible to the Clinical Manager for assigned Adult Medical Surgical Unit.

Qualifications

- Graduate of an accredited school of nursing
- Current licensure in good standing in the state of practice
- Evidence of 1 year of adult medical surgical nursing experience within the past two years
- Evidence of BLS credential mandatory
- Additionally, the RN may have professional certifications, including but not limited to RNBC-MS, RNBC-GERI, RNC-MS, RNC-GERI, OCN, ONC, CURN, CRRN, CPDN, CORLN, CNN, ACRN, CGRN, CHN, or CPDN

Responsibilities

- Conducts an individualized patient assessment, prioritizing the data collection based on the adult or elderly patient's immediate condition or needs within timeframe specified by client facility's policies, procedures or protocols.
- Conducts ongoing assessments as determined by the adult or elderly patient's condition and/or the client facility's policies, procedures or protocols and reprioritizes care accordingly.
- Develops plan of care that is individualized for the adult or elderly patient reflecting collaboration with other members of the healthcare team.
- Performs appropriate treatments as ordered by physician in an accurate and timely manner.
- Performs therapeutic nursing interventions as established by individualized plan of care for the adult or elderly patient and his/her family.
- Provides individualized patient/family education customized to the adult or elderly patient and his/her family.
- Documents patient assessment findings, physical/psychosocial responses to nursing intervention and progress towards problem resolution.
- Initiates emergency resuscitative measures according to adult resuscitation protocols.
- Maintains confidentiality in matters related to patient, family and client facility staff.
- Provides care in a non-judgmental, non-discriminatory manner that is sensitive to the adult or elderly patient's and family's diversity, preserving their autonomy, dignity and rights.
- Reports patient condition to appropriate personnel during each shift.
- Maintains current competency in adult medical surgical nursing.

RN Name: _____

RN Signature: _____ Date: _____

MEDICAL SURGICAL NURSING: ADULT KNOWLEDGE & SKILLS CHECKLIST

First Name	MI	Last Name
SSN	Date	

Instructions: Please check the appropriate column that best describes your experience level for each knowledge competency and skill. Evaluate yourself based on experiences within the last two (2) years.

Self-Assessed Experience Rating Scale			
0 No experience	2 Knowledgeable, but needs practice (Performs 1 – 2 times/month)		
1 Needs review and practice (Performs <6 times/year)	3 Fully competent (Performs daily or weekly)		

	0	1	2	3		0	1	2	3
ASSESSMENT & CARE OF PATIENT W/ OR REQUIRING:					28. HIV/AIDS				
1. Acute Cholecystitis					29. Hyperthyroidism				
2. Adrenal Disorders					30. Hypothyroidism				
3. Angina					31. Inflammatory Bowel Disease				
4. Amputation					32. Leukemia				
5. Arthroscopic Surgery					33. Lobectomy				
6. Asthma					34. Malignant Tumors				
7. Basal Skull Fracture					35. Meningitis				
8. Bowel Obstruction					36. Multiple Sclerosis				
9. Bronchoscopy					37. Neuromuscular Disease				
10. Burns					38. Osteoporosis				
11. Cardiac Arrest					39. Paralytic Ileus				
12. Cardiac Catheterization					40. Pinned Fractures				
13. Cardiomyopathy					41. Pituitary Disorders				
14. Carotid Endarterectomy					42. Pneumonectomy				
15. Cerebral Vascular Accident (CVA)					43. Pneumonia				
16. Cirrhosis					44. Post Acute MI (>48 Hrs)				
17. Coma					45. Post Angioplasty				
18. Congestive Heart Failure (CHF)					46. Post Hypophysectomy				
19. COPD					47. Post Thyroidectomy				
20. Delirium Tremens					48. Post-Operative Care				
21. Diabetes Insipidus					a) GI Surgery				
22. Diabetes Mellitus					b) Orthopedic Surgery				
23. Encephalitis					c) Ostomy				
24. Femoral-Popliteal Bypass					d) Vascular Surgery				
25. GI Bleeding					49. Renal Failure				
26. Hepatic Failure					50. Renal Transplant				
27. Hepatitis					51. Rheumatic/Arthritic Disease				

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52. Seizures					a) Auscultation				
53. Spinal Cord Injury					b) Doppler				
54. Thrombophlebitis					c) Electronic				
55. Total Hip Replacement					d) Palpation				
56. Total Knee Replacement					18. Incentive Spirometry				
57. Tuberculosis					19. Interpretation of Lab Results				
58. TURP/TURBP					a) Blood Gases				
59. Thyroid Dysfunction					b) Blood Chemistry				
60. Urinary Tract Infection					c) Cardiac enzymes & isoenzymes				
SKILLS									
1. Admission Process					d) CBC				
2. A-V Fistula Care					e) Coagulation studies				
3. Brace/Splint Application					f) Cultures				
4. Catheter insertion & care					g) Electrolytes				
a) Bladder Irrigation					h) Urine dipstick				
b) Foley					20. Intestinal Tract Tubes, Placement & Care				
i. Female					a) Gastrostomy				
ii. Male					b) Jejunostomy				
c) Straight					c) Nasogastric				
i. Female					d) Orogastric				
ii. Male					e) T-Tube				
d) Suprapubic					21. Intravenous Infusion Therapy				
5. Cast Care					a) Blood & blood products infusion				
6. Charge Nurse Routine					i. Albumin				
7. Chemotherapy – Adult Protocols					ii. Cryoprecipitate				
8. Chest Physiotherapy					iii. FFP				
9. Chest tube & drainage system					iv. Packed RBCs				
a) Care & maintenance					v. Whole blood				
b) Removal					b) Central line site maintenance				
c) Set-up					i. Broviac				
10. EKG Interpretation					ii. Groshong				
a) 12 Lead					iii. Hickman				
b) Arrhythmia					iv. PICC				
c) Lead placement:					v. Portacath				
i. 5 electrode placement					vi. Quinton				
ii. I, III, V-leads					c) Heparin lock				
iii. Lead II & MCL					d) Nutritional Infusions				
11. Feedings					i. Hyperalimentation				
a) Continuous tube feeding					ii. Intralipids				
b) Gavage, intermittent					e) Peripheral IV insertion & maintenance				
12. Gastric Lavage, Iced Saline					i. Angiocath				
13. Gastric Suction					ii. Butterfly				
14. Glasgow Coma Scale					22. Isolation Procedures				
15. Halo Traction/Cervical Tongs					23. Lumbar Puncture (assist)				
16. Hemodialysis					24. Nephrostomy Tube Care				
17. Hemodynamic Monitoring, Non-invasive					25. Nerve Stimulators				

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26. Neurological Assessment					4. Anticoagulants				
27. Nursing Assessment Care Planning					5. Anticonvulsants				
28. Oxygen Therapy Administration					6. Antihypertensives				
a) Bag & mask					7. Corticosteroids				
b) External CPAP					8. Digoxin				
c) Face mask					9. Heparin				
d) Nasal cannula					10. Insulin				
e) Trach Collar					11. Lasix				
29. Pacemaker					12. Nitroglycerine				
a) Permanent					13. Oral Hypoglycemics				
b) Temporary					14. Thyroid Replacement				
30. Peritoneal Dialysis					15. Delivery Methods				
a) Automatic cyler					a) Eye/ear instillations				
b) Manual					b) IM injections				
31. Physical Assessment					c) Insulin pump				
32. Restraints					d) Meter dosed inhalers				
33. Specimen Collection					e) Nebulizer				
a) Blood					f) Oral				
i. Central line					g) Piggy-back infusions				
ii. Venous stick					h) SQ injections				
b) Cultures					i) Z track injections				
c) Sputum					PAIN MANAGEMENT				
d) Urine					1. Pain Level Assessment				
i. Catheter					2. Care of patient w/:				
ii. 24 Hr Collection					a) Epidural analgesia				
34. Suctioning					b) IV conscious sedation				
a) Nasal-pharyngeal					c) Patient controlled analgesia (PCA)				
b) Oral-pharyngeal					d) Narcotic agents				
c) Tracheostomy					e) Non-narcotic agents				
35. Temperature					EQUIPMENT				
a) Oral					1. Cardiac Monitor				
b) Tympanic					2. Defibrillator				
36. Thoracentesis (assist)					3. Glucometer				
37. Traction Application					4. Hemodialysis Machine				
38. Vital Signs					5. Infusion Delivery Systems (Specify manufacturer)				
39. Wound/Ostomy Care					a) IV pump:				
a) Colostomy site care/bag change					b) IV pump				
b) Decubitus ulcers					c) IV pump				
c) Ileostomy site care/bag change					6. Oxygen Flow Meter				
d) Irrigations					7. Pulse Oxymeter				
e) Sterile Dressing Changes					8. Specialty Beds				
f) Surgical wounds with drains					a) Air fluidized				
MEDICATIONS					b) Low air loss				
1. Albuterol (Ventolin)					c) Rotating				
2. Aminophylline									
3. Antibiotics									

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Age Appropriate Nursing Care

Please check the appropriate box(es) for each age group and activity for which you have had experience within the last year.

Age Specific Experiences	Adolescent (13-18 yrs)	Young Adult (19-39 yrs)	Middle Adults (40-64 yrs)	Older Adult (65+ yrs)
1. Understands the normal growth and development for each age group and adapts care accordingly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Understands the different communication needs for each age group and changes communication methods and terminology accordingly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Understands the different safety risks for each age group and alters the environment accordingly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Understands the different medications, dosages and possible side effects for each age group and administers medications appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The information I have provided in this knowledge and skills checklist is true and accurate to the best of my knowledge.

 Signature

 Date